

Information Services Division

http://www.ok.gov/OSF/Information_Services/#OklahomaInformationServicesAct-ImportantInformation



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Deputy
Director of
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Division

The Information Services Division (ISD) is responsible for the State's Data Center and Central Communication System, implementing and processing the State's integrated financial and management information system (CORE) and managing the State Portal System. ISD is responsible for coordinating the information technology and telecommunication long-range planning through analysis of technology plans for agencies, for establishing minimum mandatory information technology and telecommunication standards and for coordinating the annual information security risk assessment and for reporting the results of the state agency risk assessment. Annually, ISD receives, reviews and publishes a 1 year operating plan for all agencies. Additionally, the division approves acquisitions of information technology and telecommunication hardware, software, services and equipment for executive branch agencies.

Oklahoma Information Services Act - Important Information

- [Oklahoma Information Services Act - Procurement Interagency Agreement](#)
- [IT and Telecom Plan - Common Reasons Plan Reviews are Delayed](#)

House Bill 1170 also known as the "Oklahoma Information Services Act" has resulted in a few changes related to procurement. The changes as summarized below, went into effect Aug. 26, 2009.

Effective on this day all purchases of information technology and telecommunication equipment, software and services in excess of \$10,000 must be approved by the Director of the Office of State Finance or designee prior to purchasing. The previous thresholds were those in excess of \$25,000 for Information Technology and \$0.00 for Telecommunication. The process for this approval remains the same. Agencies are to complete a Standard Form 115 for submission to the procurement group within OSF's Information Services Division.

In addition, no agency of the executive branch of Oklahoma State Government shall create new full-time equivalent administrative-level information technology positions or replace or fill any existing or vacant full-time equivalent administrative-level information technology position without the approval of the State's Chief Information Officer, Alex Petit. To request an exception or ask questions, please contact the OSF Service Desk at helpdesk@osf.ok.gov or (405) 521-2444.

Reminder:

Certain types of information technology and telecommunication procurement still have a zero dollar threshold, due to statutory language and/or the State's desire for standardization. The Standard Form 115 ([PDF version](#) - 1 pp, 10 KB | [Excel version](#) - 19 KB) may be utilized for approval of items in this category as well.

Risk assessment consulting requires coordinating with OSF's Information Security Group prior to utilizing the service, regardless of the requisition amount.

Listed below are the procurement categories that require OSF's approval at the zero dollar threshold:

- Financial Systems (including human resources and payroll)
- Electronic Portal Systems
- Web Design/Applications
- Asset Management Software/Applications
- Licensing, Permit or Grants Software/Applications
- Imaging Systems
- Requests to purchase information technology (IT) or telecommunications products or services from sources other than the Mandatory Statewide Contract.
- Any installation of telephone, teletype, switchboard, line,

cable system, data communication system, Internet, eGovernment, or systems of communication or intercommunication to be installed in any building or buildings owned, rented, or leased or otherwise held by this State or its agencies at locations described in Subsection A of Title 62 Section 34.19.

If you have questions regarding the above please contact the OSF Help Desk at: helpdesk@osf.ok.gov.

ISD Services

- [Application Development](#)
- [Application Services](#)
- [Cabling](#)
- [Consulting](#)
- [Data Center and Servers](#)
- [Desktop Computing](#)
- [Help Desk Services](#)
- [Content Management](#)
- [Operations](#)
- [Portal Services](#)
- [Security Services](#)
- [Voice and Data Services](#)

Data Center Artwork

- [Artwork explanation](#) (.pdf, 1 pp, 280 KB)
- [Artist's resume](#) (.pdf, 4 pp, 81 KB)

OSF - Alerts Mailing List

These notification lists allow the Office of State Finance to quickly communicate critical information about viruses, network outages and scheduled backbone maintenance windows, as well as several application specific notices.

- [Sign up for OSF-Alerts](#)

What's New

- State CIO Assessment Study, Report and Plan Solicitation Info
NOTE: The Office of State Finance has awarded the contract for the Assessment Study, Report and Plan, to the Consulting firm Caggemini. The contract was awarded Aug. 31, 2010, and OSF anticipates project completion in March 2011.
 - [RFP](#) (.pdf, 39 p, 572 KB)
 - [Appendix A](#) (.doc, 5 p, 45 KB)
 - [Appendix B](#) (.doc, 1 p, 29 KB)
 - [Attachment A](#) (.doc, 1 p, 31 KB)
 - [Attachment B](#) (.doc, 1 p, 30 KB)
 - [Attachment C](#) (.doc, 1 p, 32 KB)
 - [Attachment D](#) (.doc, 2 p, 35 KB)
 - [Amendment 1](#) (.pdf,

- 7 pp, 68 KB)
- o [Vendor Meeting Sign-in Sheet](#) (.pdf, 3 pp, 128 KB)
- [State CIO transition letter](#) (*Issued: Dec. 21, 2009*)
- [Schedule of Document/Plans Due - State Agencies](#)

IT and Telecommunications Plans

- [Information Technology and Telecommunications Plan FY 2010](#) (.pdf, 117 pp, 5.5 MB - *Issued: Oct. 23, 2009*)
- [Information Technology and Telecommunications Plan FY 2009](#) (.pdf, 92 pp, 9.2 MB - *Posted: Nov. 25, 2008*)

Standards

- [Social Networking and Social Media Standards](#) (*Issued: March 18, 2010*)
- [Information Security Policy, Procedures and Guidelines](#) (.pdf, 81 pp, 998 KB - *Issued: Sept. 23, 2003; Revised: Dec. 1, 2008*)
- [Information Technology Accessibility Standards](#) (.doc, 19 pp, 119 KB - *Revised: February 2006*)

Other Documents

- [System Planning, Disaster Recovery/Business Continuity](#)
- [HB 2935 Presentation to Agencies](#) (.pdf, 30 pp, 159 KB - *Revised: July 17, 2006*)