Capgemini Public Sector
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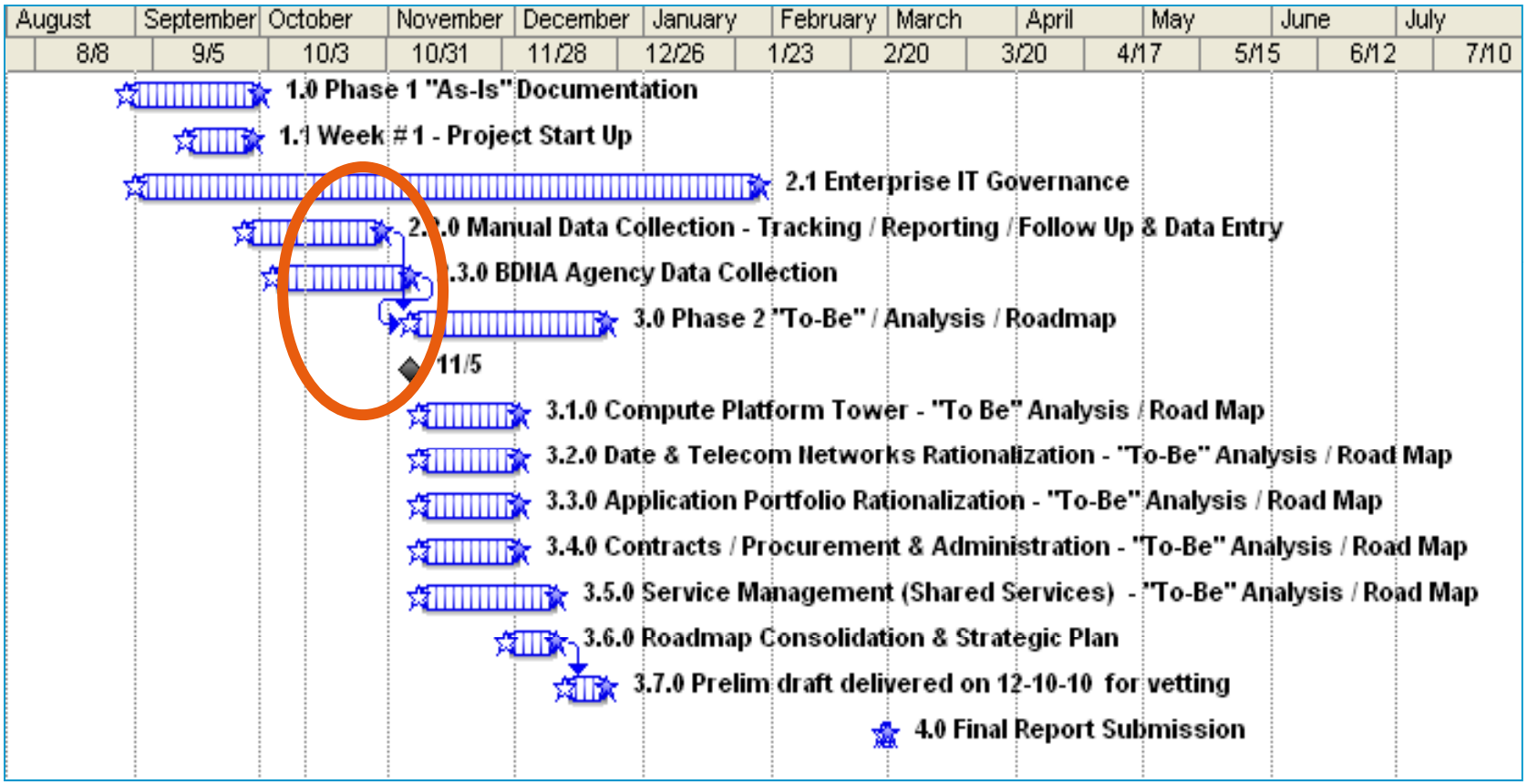
State of Oklahoma - Weekly Status Report – CIO Study

Reporting Period: Week 18/Oct/2010 – 22/Oct/2010

Critical Path Items – 10/22/10

Revised to reflect IT Governance Workshop Schedule Changes



This chart does not reflect the date change for survey responses to November 15, 2010

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Current Status – 10/22/10

Progress / Deliverables			
Tower Status	**Original Target Date**	**Revised Target Date**	**Status**
• Manual Data Collection Template Finalized & Distributed	09/17/2010	• 10/13/2010	• Completed
• Manual Data Collection – return of survey materials	10/29/2010	• 11/05/2010 (To be Revised)	
• BDNA Scan (16 Agencies)	10/29/2010	• 11/05/2010	
• IT Governance Planning	10/22/2010	• 01/07/2011	
• Baseline Financial Model	10/22/2010		
• Phase II “To Be Analysis” / Roadmap / Blueprint	12/10/2010		• Not Started
• Preliminary Draft	12/22/2010		• Not Started
• IT Governance Workshops	01/18/2011		• Not Started
• IT Governance Recommendations	01/28/2011		• Not Started
• Revised Draft	01/31/2011		• Not Started
• Final Report Presentation	02/28/2011		• Not Started

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Program Level Status – 10/22/10

Issues / Risks	Mitigation Plan
• Security Issues – Confidentiality of Data & Data Transfer process (BDNA Scans) • Background checks on Capgemini & BDNA personnel conducting the scan	• Worked with security and selected the use of SharePoint as the distribution and collection platform (Completed) • Collecting Background check forms from agencies that will require these to be performed (In Process) – (On-Going)
• IT Governance (Logistic Issues – Meeting Dates, Meeting Venue, Planning Process & Attendee Notification)	• Discuss & resolve with the Office of the CIO Leadership Team (Resolved – Governance dates are scheduled for January 2011, Meeting Venue) • Pending – Attendee List & Notification – Need in mid-November
• We may need to get more help from BDNA to complete the scans and a commitment from them to be on-site for at least the first few scans and scans for the larger organizations.	• BDNA resources are on-site to support scans the weeks of 10/04 – 10/08, 10/18 – 10/22 and 11/1 – 11/5 • Remote support the weeks of 10/11 – 10/15 and 10/25 – 10/29
• Confirm role of Legislative and Courts in study - * RFP and House Bill indicates study is for overall Oklahoma, but implementation only for agencies. Have we included these groups in questionnaires – This arose in discussion with Joe Fleckinger.	• Review House Bill and highlight specific items related to courts and legislature and their role in study and implementation - 10/29/2010. • Document comments from Alex during Scrum discussion on 10/26/2010 regarding suggestions for handling – 10/29/2010 • Route comments to Alex, Bob, Joe, Cynde, Pat and Bob Sausa for review – 11/1/2010 • Seek approval of documentation and go-forward plan 11/3/2010

Survey Tracking as of 10/22/10

Agency Questionnaire Response Statistics

Agency Tracking (Without Higher Education)

Total Number of Agencies	126
Total Number Complete	2
Total Number Incomplete	124
Total Number In Progress	0
Total Number Unreachable	0
Percentage Complete	2%
Percentage Complete by FTEs	**0%**
Percentage Complete by Budget	**6%**

Higher Education Tracking

Total Number of Agencies	34
Total Number Complete	0
Total Number Incomplete	34
Total Number In Progress	0
Total Number Unreachable	0
Percentage Complete	0%
Percentage Complete by FTEs	**0%**
Percentage Complete by Budget	**0%**

Tier 1: Agencies supplementing data from BDNA scan
Tier 2: Larger agencies not targeted by BDNA scan
Tier 3: Smaller agencies with smaller IT budget and staff
Tier 4: Highed Education

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BDNA Tracking as of 10/22/10

Agency BDNA Scan Completion Statistics

Total Number of Agencies	16
Total Number Complete	9
Total Number Incomplete	7
Percentage Complete	56%
Percentage Complete by FTEs	**38%**
Percentage Complete by Budget	**40%**

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Overview progress – Data Collection 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
• BDNA scans at Health, Veterans Affairs & Agriculture (56% complete) • Helpdesk tickets – average 1-2 hour response – no show stoppers – 43 tickets now opened – 41 resolved as of Friday afternoon. • First questionnaires submitted – State Election Board & Industrial Finance Authority.	• Gentle reminder to agencies reminding them of 10/29 deadline • Continue to resolve helpdesk tickets • BDNA scans at Mental Health, Rehabilitation, Regents, OSBI • Provide FAQ document for CIO Wiki • Start tracking questionnaire submissions and report to the team

Blog Worthy Highlights (Factual)
• We have completed 56% of our BDNA scans and are on schedule.

Overdue Activities	
Activity/ Deliverable	**Correction Measures**
• Text	• Text

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Overview progress Infrastructure – 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
• Incorporated Feedback received on Workshop Tradeshows • Revised reference architecture slides for discussion purposes • Prepared for architecture working sessions scheduled on week of 10/25 by updating material for architecture model and component definitions • Conducted introductory team call for architecture reference model and taxonomy development	• Conduct architecture model working session with extended team (10/25) • Revise material as result of working session • Develop definitions and supporting material with domain teams as needed

Blog Worthy Highlights (Factual)
• Text

Overdue Activities	
Activity/ Deliverable	**Correction Measures**
• Text	• Text

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Overview progress Applications – 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
• Incorporate revisions as needed before as we go thru the review process on the Survey with the State prior to release to Agency's, follow up as needed. • Prep governance materials & architectural discussion with the CTO follow up as needed • Transitional template example & GFOA SS models released to CIO • Responded to Tower Leads Questions MD AFP session • Review BDNA tool output	• Work with towers leads on MD AFP session • Benchmarking materials/Directions, research for Tom Tracey • Take Help desk calls as requested/clarify on Surveys as needed

Blog Worthy Highlights (Factual)

Overdue Activities	
Activity/ Deliverable	**Correction Measures**
• Text	• Text

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Overview progress Finance – 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
• Completed Financial Baseline Model for final review with Joe • Assist with Help Desk calls regarding Questionnaires	• Final review of Baseline Financial model scheduled for 10/25/2010. • Incorporate final 2010 Actual costs into Financial Baseline model – 2010 final results will be available to team on 10/26/2010. (Note this is to include final 2010 results for comparison purposes. The model already has the fields available for input and the formulas created to incorporate 2010 data) • Adjust financial model per final review (sorting and classification by agencies, universities, legislative and judicial) • Review OSF Utilization reports and respond to query from Joe Hausknecht • Assist with help desk calls regarding Questionnaires

Blog Worthy Highlights (Factual)

Overdue Activities	
Activity/ Deliverable	**Correction Measures**
• Text	• Text

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Overview progress Operations – 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
Support questions from agencies during survey execution Operations Weekly Status call cancelled until November.	Support questions from agencies during survey execution Operations Weekly Status call cancelled until November.

Blog Worthy Highlights (Factual)

Overdue Activities	
Activity/ Deliverable	**Correction Measures**

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Overview progress Governance – 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
•Placard changes will be made •Develop templates for working session activities •Make changes to the trade show decks	Continue Governance Model Research

Blog Worthy Highlights (Factual)

Overdue Activities	
Activity/ Deliverable	**Correction Measures**

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Overview progress Network & Security – 10/22/10

Progress	
Achievements Current Reporting Period	**Planned Accomplishments Next Reporting Period**
• Working with Chris on Data Modeling • Working with Mike for Infrastructure architecture	• Continue working with Chris and Mike for Data modeling and Architecture

Blog Worthy Highlights (Factual)

Overdue Activities	
Activity/ Deliverable	**Correction Measures**
• none	• None

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